

Wayne County Fair and Horse Show

2026 Booth Rental Agreement Terms

Section 1: Outdoor Space

All basic spaces will have a maximum length of 25ft.

Each booth will be provided with one 30-amp circuit. Any additional electrical power supply needs to be provided by the renter. (Please be aware of any additional needs.)

Two vendor-only passes will be provided per **food booth** rental, with the option to purchase up to 10 passes at \$30 each for the week. Everyone else working at a booth will have to pay to get in at a fair rate. The two included passes apply only to the booth rentals, not access to the fair carnival rides. NO REFUNDS will be given.

Cost: \$300 non-profit and \$500 profit organizations (Food Booths)

Other booths: \$400 all week or \$100 per night for profit/sales (Non-Food/Merchandise)

\$200 all week or \$50 per night for promotional/non-sales

Provide proof of liability insurance, which must be provided or presented before sales.

Organizations must provide their own chairs, tables, canopy, extension cords, etc.

Section II: General Rules

Booths may begin to set up no earlier than Thursday, June 26th, 2026. *The fair is not responsible for any lost or stolen merchandise/items.*

The selling of **alcoholic** beverages, hemp, and CBD items is **PROHIBITED**.

Booths designed to attract the public MUST allow sufficient space in front so as not to block pedestrian traffic.

Any property, equipment, merchandise, supplies, or other property remaining on the Park/Fair Board facilities five days after the event will become property of the Wayne County Fair Board.

In the event a fair patron makes a complaint against a vendor or exhibitor, the vendor/exhibitor or his/her representative shall immediately meet with the complaining party, and a member of the Wayne County Fair Board shall act as an arbitrator in attempting to resolve the dispute.

Any vendor/exhibitor selling food or drink products **shall comply with any and all regulations and policies** set forth by the Lake Cumberland District Health Department and governing agencies.

The Wayne County Fair and Horse Show Inc. reserves the right to force vendors/exhibitors to remove or cease using any device, material, or equipment that, in the view of the Fair Board, creates excessive or

offensive noise or unsafe conditions. The Fair Board also reserves the right to remove any visual signage or material that it may deem offensive.

Booth owners are responsible for disposing of their trash in the dumpster. If this becomes a problem, renters may be asked not to return the following year.

All licensed motorized vehicles (food trucks) must abide by specific guidelines:

1. Wheels must be chocked.
2. Placement will be determined by mobility needs.
3. Must adhere to the 25ft space allocated.
4. No keys in the ignition upon setup.
5. Entry and exit will be determined by the Wayne County Fair Board.

Section III: Admission Policy

All exhibitors and their agents shall be required to hold an admission ticket for each day of attendance. If you have someone working your booth, arrangements must be made for them to get the required admission fee or pass before the fair. Each food vendor booth will get 2 complimentary week-long passes with a weekly rental. Vendors can purchase up to 10 additional week-long passes for booth workers for \$30 each. These passes afford access to the fairgrounds during the event, but do NOT include access to fair carnival rides.

Section IV: Fees/Placements

Vendor assignments will be drawn on the Thursday before the fair. If you can't be present to draw, a fair representative will draw for you. You will be notified of time closer to fair time. **Vendors must sign a contract by Thursday, May 26th, 2026, and pay the rental fee in full.** Once spots are taken, no more applications will be accepted. **Vendors must park in designated areas after unloading supplies.**

Section V: Temporary Food Service Guidelines

See the following website for the complete guidelines expected when operating a food booth at the Wayne County Fair and Horse Show:

<https://www.lcdhd.org/services/environmental-services/guidelines/temporary-food-guidelines/>

Questions, please contact:

Jamie Reagan
606-278-6273

I can meet you to collect your fee and forms or you can email them to me at jamie.reagan@topper.wku.edu

Wayne Co. Fair Board Booth Rental Agreement

Date: _____ **Representative:** _____

Renter: _____ **Booth Assignment: Lottery Pick on Jun 25, 2026**

Rented to: (name) _____ **Rented for: Wayne Co Fair Week**

(address) _____

(city, state) _____

Phone: _____ **Work Number:** _____

Paid Method: Cash/Check

Check No: _____ **Amount:** _____ **Date:** _____

Proof of Liability Insurance: _____

_____ **Food** _____ **Promotional** _____ **Sales**

Booth Spots: Booth(s) spaces may be rented to any individual, business, or organization at the sole discretion of the Fair Board. Renters may not alter the spaces in which they have rented without permission of the Fair Board. The renter agrees to pay any clean-up or damage costs to the Wayne Co Fair Board. The renter agrees to hold harmless Wayne County Fair & Horse Show, Inc. from liability as to any claim against the renter in connection with this event. Renter will obtain insurance coverage at their own expense. I have read, understand, and agree to abide by all rules and regulations outlined in this agreement. **If you can not be at the drawing for a spot, someone will draw for you, and you will be notified.**

The grounds shall not be used for unlawful purposes and must be kept in good condition. All property kept, stored, or maintained on the grounds by the renter shall be at the renter's sole risk, and the renter assumes the risk of loss. The renter will not do marking, painting, cutting, or drilling into, drive nails or screws into, or in any way deface any part of the grounds. **Upon vacating the grounds, the renter agrees to leave it clean and in good condition.** Renter has read, understands, and agrees to follow all rules and regulations contained in the foregoing Booth Rental Agreement Terms. This agreement and the attached terms constitute the sole and only agreement of the parties hereto and supersedes any prior understanding, written or oral agreements, between the parties respecting this subject matter. No amendment or alteration of terms hereof shall be binding unless the same is in writing and signed.

Renter

Wayne County Fair Board Member